

## Sunart Paths Network

### Meeting 2<sup>nd</sup> August 2017 6.30- 7.45pm

#### Minutes

**Apologies:** John Jones, Morag Jones, Sheila MacKenzie, Eilidh-Ann Philips.

**Present:** Isobel Baker, Gill Wilson, Jean Campbell, Sheila Wilson, Robert Dunn, Karl Bungey.

1. Paths for All Grant – full details
  - a. Funding is £1500 – 75% will be received in August, the remaining 25% after the project is complete.
  - b. Deadline for completion is 31<sup>st</sup> December. At some point over the project duration there will be a visit from Paths For All.
  - c. Photos and videos (with permissions) should be taken throughout the project to document the work.
  - d. Press releases should be made throughout the project, the first being 1 month from the awards being received. Paths for All and SNH should be credited with logos.
2. Project Plan
  - a. Reviewed and discuss draft project plan. Would be good to discuss with the wider group when more people are available for a meeting.
  - b. RE Benches – Gill and Jean have list of where benches are and where benches could go. Discussed material and Sheila Wilson has contact for recycled plastic lengths. Agreed that a mix of benches with back and without backs would be good as more could be afforded.
3. Dates for working party days
  - a. Potential Date of first working party day
    - For preparation of the Hotel Path **Saturday 2pm – 19<sup>th</sup> August**. (which allows article in De Tha Dol to go out 20<sup>th</sup> August.)
    - In case of high attendance other jobs should be prepared for – suggestions were Community Woodland Paths above Dail Mhor, and the Old Road between high school and river.
    - Izzy will go and look at the sites to see exactly what needs to be done and approx. how long it will take.
    - Tea and Coffee and some cake/biscuits should be provided on the day.
  - b. **Next Working Group Meeting Weds 23<sup>rd</sup> August 6.30pm Dail Mhor**
  - c. Agreed Izzy should be supervising on the day
  - d. Materials and Tools – on advertising material people will be asked to bring tools / wheel barrows with them.
4. PR
  - a. Article for DtD go out on the **20<sup>th</sup> August** – so working party on 19<sup>th</sup> August would be preference.
  - b. Posters for the A frame outside the Keystore, in the Post Office, the primary and secondary schools.
  - c. Social media – Karl happy to advertise through SCC Facebook.
5. Risk assessments and Health and Safety
  - a. Reviewed risk assessments – Karl made suggestions based on layout and his training.
  - b. First Aiders – Jean Campbell, Karl Bungey both happy to be written as first aiders on the working party days. Will ask the rest of the working group if any other first aiders.
6. Insurance
  - a. James Hilder is checking about SCC insurance for working parties.
  - b. List of attendees and any medical conditions / injuries should be kept on the days.
7. Any other business
  - a. Old Schoolhouse Plot is now under community ownership so may be a potential project for the future.
  - b. Mapping – Karl is looking into appropriate mapping technology for the group. He hopes to have something for us in the Autumn.

**Working party Date Saturday 19<sup>th</sup> August 2pm – Hotel Path**

**Working Group Meeting Weds 23<sup>rd</sup> August Dail Mhor**